

MILLAND VALLEY NURSERY SCHOOL

Newsletter November 2019

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Term Dates 2019

Autumn Term

Tuesday 3 Sep'19 – Tuesday 17 Dec'19(12noon)

Term Dates 2020

Spring Term

Tuesday 7 Jan'20 – Thu 2 Apr'20

Half Term

Monday 17 Feb'20 – Thursday 20 Feb'20

Summer Term

Monday 20 Apr'20 – Thursday 16 Jul'20(12noon)

Half Term

Monday 25 May'20 – Thursday 28 May'20

Autumn Term

Monday 7 Sep'20 – Tuesday 15 Dec'20 (12noon)

Half Term

Monday 26 Oct'20 – Thursday 29 Oct'20

Dates for your Diary

Dress Rehearsal

Monday 9 Dec;19 – 9.30am

Christmas Nativity

Tuesday 10 Dec'19 – 9.30am

**NURSERY CLOSED**

Thursday 12 Dec'19 – General Election

Last Day of Term

Tuesday 17 Dec – 12noon

Quiz Night

Date TBC (Feb/Mar'20)

SESSIONS AVAILABLE

We still have sessions available on most days. If you would like to increase your child's sessions please speak to Sarah.

CLOTHING/PERSONAL POSSESSIONS

Now the weather is changing and most definitely colder, would you please ensure your child has warm clothing and extra layers, such as a fleece. This is of particular importance for **TUESDAY AFTERNOON and WEDNESDAY MORNING**. The children will also need gloves, hats, scarves and possibly two pairs of socks for wellies very soon. We do like to take the children out in the rain, but this is not possible if your child does not have a suitable hooded coat.

**WELLINGTON BOOTS ARE NEEDED EVERY DAY.**

For a variety of reasons, your child may need a change of clothes during the session. Would you please supply a spare set of clothes and leave on their pegs. Please do not use plastic carrier bags.

**\*\*\*ALL PERSONAL POSSESSIONS/CLOTHING MUST BE CLEARLY LABELLED \*\*\*- .Lunch boxes, coats and boots a priority.**

Please remember to take all your child's possessions home at the end of their last session each week – the cloakroom needs to be empty for other users at the weekend.

We are always there to help the children with their clothing, but it is important they gain independence in this area – please ensure your child is dressed appropriately.

LOST PROPERTY

During the term we will put out all clothing that has been left at the hall. Please look through and take anything belonging to you. We will take all unclaimed/unwanted clothing to a charity shop.

NATIVITY

The Dress Rehearsal on Monday 9 December is for everyone to attend if at all possible as all children have a part to play in the production. We will start the rehearsal as promptly as we can at 9.30am and

it should be finished by 10.30am. If this is not your child's normal session day it will be necessary for you to stay.

Nativity on Tuesday 10 December. We hope to start at 9.30am. Everyone welcome, it is always lovely for the children to perform in front of a large audience! Grandparents, carers etc., all invited along. If you are able to help with the raffle (selling tickets, donating a gift), serving refreshments etc., please let us know as this is a great help in leaving the staff free to work with the children.

We will speak to you nearer the time regarding the part your child has in the production and any costumes needed. We do have a good supply of outfits from previous years for you to rummage through.

### **LAST DAY OF TERM**

Christmas Party!! Normal session times apply, but if this is not your child's usual day to attend and you would like them to be at the party, please let a member of staff know. There will be a session fee payable of £19.50p. The Nursery will supply the food – if your child has an allergy, or you have a concern regarding the food please speak to a member of staff/Sarah.

Father Christmas will be paying us a visit at 11.30am. Please do come back at this time to see your child receive their gift from FC.

Please supply the gift wrapped and clearly marked with your child's name. There will be a sack in the kitchen for you to put it in and enter your name on the list to show you have put a gift in the sack. We would suggest a value of around £5 for the gift. If your child is not attending the party, but you would like them to see FC you are welcome to come along at 11.30am. Please remember THE GIFT! You are also welcome to put a gift in the sack for any siblings you might have with you on the day.

### **QUIZ NIGHT**

Date to be confirmed. Usually late February/March.

We are looking for a team to be set up to organise and run the quiz night. This night is to raise funds for the Hall Committee – helping to maintain the high standard of provision that the Nursery enjoys.

I am sure that previous organisers would be happy to help with any questions or concerns you may have as well as staff. Please speak to Sarah if you are able to help.

### **FEES**

Our hourly rate is £6.50 (£19.50 per 3 hour session).. Additional charges - French on Tuesday morning for the Oaks £1.50 pw, Wednesday Music session 1pm for all children £1.50pw. Please speak to Gill if you have any queries regarding your invoice.

Invoices are sent out at the start of each half term by email and we would ask you make payment promptly. Funded children (following their third birthday) are entitled to 15 hours per week of free nursery time. There is funding available for some two year olds, but there are clear guidelines on who is eligible – dependent on income. If you would like further information please speak to Sarah/Gill.

We are open 38 weeks per year. You can pay directly into our account via bacs – our bank details are: Santander, A/c Name: Milland Valley Nursery School, Sort Code: 09-06-66, A/c No.:40249735, Ref.: your child's name.

### **30 HOURS EXTENDED FUNDING**

**If you are already claiming the extended funding, please check to see if you are in the "grace" period and need to renew your claim.**

The following link with help regarding the above extended funding.

[www.gov.uk/help-with-childcare-costs/free-childcare-and-education-for-2-to-4-year-olds](http://www.gov.uk/help-with-childcare-costs/free-childcare-and-education-for-2-to-4-year-olds)

The extended 30 hours per week funding is available if both parents are working and earn the equivalent of 16 hours at the minimum wage per week currently £8.21p per hour (if you are a single parent and working you can also apply for the 30 hours) – there is an upper earnings limit of £100,000

per parent. The HMRC have a very good website regarding Early Years funding, together with a calculator to work out if you are eligible. Please let us know if you intend to claim the extra 15 hours.

### **SIGNING IN – SELF REGISTRATION**

Please remember to sign your child in and out at every session. These records are very important and must show an accurate account of children attending each session.

The photos kept on the table by the signing in book is the children's "self registration". We would ask you to encourage your child to look for their photo and place on the board inside the hall.

### **WATER BOTTLES**

Our system of having the children's water bottles available to them for the entire session has worked well and we are planning to continue. PLEASE make sure the bottle is clearly marked with your child's name. We will have a permanent marker to hand and would ask you please to write your child's name on the bottle. Labels do not work.

### **KEEPING UP TO DATE**

It is extremely important that all the information we have on record is up to date. This includes contact information (telephone numbers/emails, etc) and most important any dietary requirements/allergies your child may have.

### **ON LINE TAPESTRY/JOURNALS – CARE DIARY**

It is very important that everyone looks at their child's journals on a regular basis. Input from home is extremely valuable, giving a much clearer picture of how your child is developing and the progress being made. There is a "Care Diary" facility that can be found under the menu tab. We are using the toileting icon. This will detail times when your child has had their nappy changed, or when it has been necessary to change clothing due to toileting.

### **WHITEBOARD**

If you see the whiteboard outside the hall, please do take a few moments to read what is on it. This is a quick and effective way to get up to date information/requests out to everyone.

### **SOCIAL NETWORKING POLICY**

Staff are becoming a little concerned and worried that they might offend some of you by declining "friendship" requests on social networking sites. We would like to advise you that they are following our policy guidelines regarding this issue and perhaps it would be easier if requests were not submitted. Your cooperation in this matter would be appreciated.

### **COLLECTION**

***\*\*Prompt collection/leaving at the end of each session please\*\****. The extra minutes delays us considerably with continuing the afternoon sessions and clearing away. It is extremely important when we hand your child to you at the end of any session you keep them by your side (together with siblings). The hall can become congested and noisy as we are putting equipment away. Please be careful when leaving the nursery.

### **ILLNESS**

Please read our policy "Sick Child/Illness Policy". We would like to highlight the statement regarding children not returning to nursery for a minimum of 48hours after the last bout of sickness and/or diarrhoea.

### **LUNCH BOXES**

**Please check that your child's lunch box is clearly marked with their name. Sausages, grapes and tomatoes should all be cut in half down the length of the item.**

Due to the severity of food allergies, please ensure your child's lunch box does not contain any foods with a **nut** content, e.g., cereal, muesli bars etc. This will enable us to ensure there is no cross contamination. Your full cooperation would be appreciated. We would also remind you that in keeping

with healthy eating PLEASE **DO NOT PUT SWEETS** in your child's lunch. Lunch box suggestions can be found on our notice board

**CHANGE IN ROUTINE**

**If there is a change in routine regarding your child at nursery, i.e. someone else collecting at the end of the session, etc.; please enter all relevant details on the sheet in the signing in book.**

**Please telephone if there is an unexpected change and remember to let us know if your contact details have changed, i.e., mobile phone. We are unable to let children go home with anyone else without authorisation from parents (even best friends!).**

**EMAIL – mvns1@hotmail.com**

Please, please remember to check your emails. This is the quickest way for us to get information to you regarding nursery. Please let us know if your email address changes.

However, if you need to speak to us, or get information to us, it is always advisable to phone.

Although we check the emails regularly, at weekends or during holidays there is always the possibility that we will not access the email address daily and therefore could miss something important.

**If you would like to make contact with other parents through our email, please speak to Sarah before doing so.**

This newsletter is available on the web site [www.mvns.co.uk](http://www.mvns.co.uk)

GH/SM Nov'2019